



**Auburn House is now hiring for Part-Time Seasonal Positions  
BOAT HOUSE ATTENDANT**

Work at the Lake this summer!

Auburn House is now hiring for a part-time, seasonal Boat House Attendant to work from May 22<sup>nd</sup> to August 30<sup>th</sup>. Hours of work are 10:00am-7:00pm Saturday-Sunday & Statutory Holidays (May-June) and Friday-Monday & Statutory Holidays (July-August).

**Duties:**

You will be responsible for a variety of day to day duties including, but not limited to:

- Providing exceptional customer service
- Enforcing Auburn Bay Residents Association Rules (particularly boating and water rules)
- Signing boats in and out and completing appropriate paper work
- Assisting with cleaning duties (boats and boat house)
- Litter control
- Light horticultural duties around the boat house, such as weeding and watering flowers
- Maintaining a safe environment
- Assisting at events as required

**Qualifications:**

- Experience with public relations and excellent people skills
- Good communication skills
- Problem solving skills
- Attention to detail
- Ability to work independently and take initiative
- Satisfactory criminal background check.

Applicants will undergo a screening process that includes interviews and police checks.

If you are a hard worker, have a positive attitude, are willing to learn, and take pride in a job well done we would like you come join our team.

Application Deadline: March 31, 2010

**Forward your resume by email or fax to:**

Auburn Bay Residents Association

Fax: 403-537-2603

Email: [employment@auburnbay.org](mailto:employment@auburnbay.org)